



CITY OF PACIFIC GROVE
RECREATION BOARD MEETING AGENDA

September 9, 2014 – 6:00 pm
Youth Center, (up-stairs Study Room)
302 – 16th St., Pacific Grove

1. Call to Order
2. Roll Call - Balog, Birch, Marshall, Peake, and Potter
3.
 - A. Acceptance and approval of minutes from July 8, 2014
 - B. Approval of Agenda
 - C. Council Liaison Announcements
 - D. Board Member Announcements
4. **Oral Communications and Written Correspondence** - *Comments from the audience will not receive commission action. Comments may concern matters not on the agenda, but must deal with matter subject to the jurisdiction of the Recreation Board. **Comments are limited to three minutes unless Board decides otherwise.***
5. **Consent Agenda** - Department Reports - Mothershead
 - A. Financial Report
 - B. Updates - (Programs, Facilities, Events)
6. **Old Business**
 - A. Special Events 5 year Agreements updates
7. **New Business**
 - A. Reallocation of utility costs
 - B. Youth program review for opportunities/gaps
8. Closing comments and adjournment

NOTE: Next scheduled meeting will be a Special Meeting (due to vacation schedules), in October T.B.A., 2014. Copies of the Agenda and minutes of previous meetings are available for public review at: <http://www.ci.pg.ca.us/index.aspx?page=225> or by contacting the Senior Recreation Coordinator, Donald Mothershead at (831) 648 – 3130 or dmothershead@ci.pg.ca.us. The City of Pacific Grove does not discriminate against individuals with disabilities, and meetings are held in accessible facilities



**CITY OF PACIFIC GROVE
RECREATION BOARD MEETING MINUTES
Tuesday July 8, 2014 – 6:00 pm
Youth Center (Upstairs Study Room)
302 16th Street, Pacific Grove, CA. at 6:00 pm.**

1. **Call to Order** - The meeting called to order at 6:01 p.m.
2. **Roll Call** – Balog, Marshall, and Peake present. Potter, excused absent
Staff Mothershead present.
3. **A. Acceptance and Approval of Minutes from June 10, 2014** – approved
B. Approval of Agenda - approved
C. Council Liason Announcements - none
D. Board Member Announcements – none
4. **Oral Communications and Written Correspondence** – none
5. **Consent Agenda** – Department Reports - Mothershead
A. Financial Report - provided
B. Updates (Programs, Facilities, and Events) – Youth Summer Adventure Camp is averaging 18 children per day with estimate revenue of approximately \$15,414 in program fees. The Stillwell Children's Pool swim program has provided enjoyment to more than 1.290 swimmers this summer. Total income from the pool for the Fiscal year 2013-2014 is estimated at approximately \$13,625. The 4th of July celebration was well attended and managed resulting in minimal cost to the City.
6. **Old Business**
A. Soliciting a New Board Member – the City is actively seeking new board member applications. Current members are networking with local residents to identify potential candidates. Public notification will be placed within various local publications and websites providing a description of the position.
7. **New Business**
A. BSIM request to change venue for the November 15th event. BSIM recommends moving the route and registration location for the Pacific Grove Lighthouse 5K and the Just Run/Just Kids 3K events. The proposed change is projected to reduce the impact on local residents, simplify setup and breakdown, and reduce costs to the City to execute these events. The Board endorses the proposed recommendation.
8. **Closing comments and adjournment** – Meeting was adjourned at 6:54 pm.

Next meeting is scheduled for Tuesday, August 12, 2014, Youth Center (Upstairs Study Room) – 302 16th Street, Pacific Grove, CA. at 6:00 pm.

Respectfully submitted,
Greg Marshall, Recreation Board Secretary



City of Pacific Grove

OFFICE OF RECREATION

300 Forest Ave., Pacific Grove, CA 93950

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Phone (831) 648 – 3130 Fax (831) 375 – 9863

AGENDA REPORT

TO: Recreation Board
FROM: Donald Mothershead, Senior Recreation Coordinator
DATE: September 9, 2014

SUBJECT: Recreation Board Report – Item #'s 5-(A – B)

Agenda Items

5-A.

2013-14 Financial Report Year End Report– Included is the end of fiscal year 2013-14 report for the department. This shows total Expenditures for the year was \$402,224.18 (118.1% of budget), which was \$61,569 over budget. (It should be noted that the Utility line was \$100,297.40. This was \$45,297.40 over the budgeted amount. Last year's (12 month) total utility expenditure was \$64,165.25). The cost for water has significantly increased.

Revenues for the year totaled \$226,058 (108.4%). This was an increase of almost \$20,000 from last year. (Note: New Income from the pool for the last fiscal year totaled \$13,290.)

5-B.

Summer Programs – The Summer Adventure Day Camp did very well, generating \$20,543 income, while serving 51 different children over 8 weeks. The program is limited to only 19 children per week.

Preschool's summer session had 14 children registered with total income at \$2,850. Preschools total income for 2013-14 was just over \$40,000, severing over 26 children.

The Stillwell Children's Pool began swim lessons had a total of 143 children enrolled, bringing in \$9,162 in revenue, during the 12 week program. The pool also had a total of 2,657 paid attendance during the 101 days of Recreational swim, generating an additional \$10,251, bringing the total income for the summer at \$19,413. It should be noted that our total Aquatic Staffing expense for the summer was \$19,224. Our Staff did an excellent job and I expect our lesson's program to grow next year! (Note: last summer, total Income from 74 days of only Recreational swim was \$6,067, with Staffing costs at \$14,700.)

Fall Programs – The Youth Center Program has started out extremely well. August revenue was close to \$4,600. (Snack Bar-\$400, Dance-\$1,600, Memberships-\$2,200 and Daily fees-\$400) August attendance averaged 50 students per day.

The Preschool Fall enrollment is full for our three day (4 yr. old) program and we have just hired a third staff member in the Aide position. Our two day (3 yr. old) program is only at 60% enrolment and we are looking for more students. Also, our Preschool Teacher has given us her notice (6 months) and will be leaving at the end of December. We will begin recruitment in October.

Facilities – The Community Center is in the middle of new landscaping on its Junipero side. Drought resistance plants and examples of porous paving stones are planned. Additionally, Public Works is looking at replacing the Community Center Preschool back fence and storage shed. Bids are being collected and the project should be completed this Fall.

Public Works made improvements to the Lovers Point picnic tables in July. This was made possible by a generous donation. The Lovers Point landscaping project is still being planned, with drought resistant flowers.

Public Works recently placed specialized wood chips in all of our Park Playgrounds, bringing them up to code.

Up-Coming Events – The A.I.M. for Mental Health Walk, originally scheduled for September 6th has been rescheduled for Sunday, November 2nd at Lovers Point Park and Rec Trail.

The Triathlon at Pacific Grove will be September 12 – 14.

Our annual Punt, Pass & Kick youth contest will be held at Robert Down on Sunday, September 14th at 5:00 pm.

Chautauqua Hall is hosting the Chamber of Commerce Business Expo on Thursday, September 18th.

The department is sponsoring “Music on the Pier” at Lovers Point on Sunday, September 20th from 1-6pm.

Chautauqua Days will take place the first weekend of October, highlighted by the 76th annual Butterfly Parade and the Heritage Society’s Crafts Fair.

The next scheduled Special Event Staff meeting will be on Thursday, October 9th at 10:00 am.

The annual Juvenile Diabetes Research Foundation Walk at Lovers Point and Rec Trail will be on October 12th.

CITY OF PACIFIC GROVE
Recreation Department

ITEM # 5 - A.-1

2013-14 Revenue Report

		Revenue Report #4670				Ahead of Last Yr.			
		#4464	#4635	#4670					
code	Programs	Tennis	Donations	Rent	2012 - 13 Totals	2011-12	2010 - 11	2009 - 10	5 years ago
						Totals	Totals	Totals	Totals
1 14	\$ 10,165	\$ 375	\$ 14,050	\$ 19,937	\$ 14,602	\$ 18,531	\$ 12,048	\$ 16,817	\$ 16,366
2 14	\$ 6,699	\$ 375	\$ 8,095	\$ 1,148	\$ 14,021	\$ 18,266	\$ 13,455	\$ 9,442.9	\$ 17,417
3 14	\$ 7,801	\$ 375	\$ 11,691	\$ 4,771	\$ 15,095	\$ 10,090	\$ 15,052	\$ 15,894	\$ 14,473
4 14	\$ 5,526	\$ 375	\$ 6,533	\$ (3,519)	\$ 15,952	\$ 8,712	\$ 10,540	\$ 11,703	\$ 5,182
5 14	\$ 5,681	\$ 150	\$ 13,220	\$ 4,246	\$ 14,805	\$ 12,220	\$ 15,614	\$ 12,439	\$ 13,067
6 14	\$ 8,855	\$ 150	\$ 142	\$ (9,846)	\$ 18,992	\$ 19,355	\$ 18,149	\$ 22,265	\$ 14,798
7 14	\$ 5,498	\$ 150	\$ 19,848	\$ 10,442	\$ 15,053	\$ 20,249	\$ 18,254	\$ 27,697	\$ 17,357
8 14	\$ 3,849	\$ 150	\$ 12,140	\$ 2,952	\$ 13,187	\$ 11,279	\$ 13,235	\$ 15,592	\$ 14,252
9 14	\$ 5,461	\$ 375	\$ 5,992	\$ (3,570)	\$ 15,398	\$ 20,211	\$ 20,768	\$ 14,094	\$ 12,844
10 14	\$ 12,672	\$ 375	\$ 7,605	\$ (7,819)	\$ 28,471	\$ 13,407	\$ 25,409	\$ 20,146	\$ 21,893
11 14	\$ 16,595	\$ 375	\$ 8,452	\$ (2,827)	\$ 28,248	\$ 31,913	\$ 27,614	\$ 14,760	\$ 20,698
12 14	\$ 7,040	\$ 375	\$ 13,223	\$ 20,462	\$ 175	\$ 13,117	\$ 6,762	\$ 14,627	\$ 18,427
13/14	\$ 5,077		\$ 553	\$ (217)	\$ 5,847	\$ 5,847			
Totals	Y.T.D.	\$ 100,917	\$ 3,600	\$ 121,541	\$ 226,058	\$ 194,907	\$ 196,900	\$ 195,476	\$ 186,774
Total last Yr.		\$ 78,765	\$ -	\$ 123,756	\$ 206,121				
	Total Due	\$ 3,600	\$ -	Total Due	last Yr.				
	\$ 90,000	\$ 3,600	\$ 1	\$ 115,000					
% Collected		100%	0	106%					
	112%								

Budget 2013-2014 / Reports (Revenue-Expenditures)

% of the Year

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		#4464		#4635		#4670	
		Tennis	Donations	Tennis	Donations	Rent	
C.C.	Preschool					Church	C.C.
Y.C.	Youth Center & Adventure Day Camp					Mty Pen. Quilters	C.C.
Parks	Caledonia Park (Summer)					Lovers Point Park	Weddings
Muni	Adult Softball (Fall)					Berwick Park	Weddings
PGUSD	Adult Basketball (Winter)					Little House 6 - NA/AA Meetings/ wk	
PGUSD	Track Club (Spring)					Community Ctr	Meetings / Parties
						Sally Judd Griffin Ctr	Meetings / Parties
						Chautauqua Hall	Weddings
						Youth Jazz Dance	Chautauqua Hall
						Jazzercise	Program Providers
						Yoga	
						Drumming	
						Dance Jam	
						C.H. Dance Club	

NOTE: adjustment made (\$1,200 overpayment)

Recreation Department

ITEM # 5 - A.-1

Expenditures

421

as of 9/3/14

		Report	change	
		(2012 - 13)	(-)	+
		Last Years Totals		
code				
1 14	pool	\$ 40,071	\$ (1,733)	\$ 67,763
2 14	pool	\$ 38,195	\$ 13,112	
3 14	pool	\$ 34,563	\$ 15,925	
4 14	pool	\$ 41,626	\$ 5,426	
5 14	3 pay periods	\$ 25,995	\$ 641	
6 14		\$ 28,878	\$ 7,021	
7 14		\$ 23,667	\$ 1,566	
8 14		\$ 30,808	\$ 10,582	
9 14		\$ 18,727	\$ (6,900)	
10 14		\$ 35,216	\$ 5,196	
11 14	3 pay periods	\$ 26,763	\$ (1,552)	
12 14	pool	\$ 32,669	\$ 8,860	
13 14		\$ 30,855	\$ 15,427	
last yrs. total		\$ 340,897		

difference	Last yr.	2 yrs. Back		3 yrs. Back		4 yrs. Back		5 yrs. Back		6 yrs. Back	
		(2012 - 13)	(2011 - 12)	(2010 - 11)	(2009 - 10)	(2008 - 09)	(2007 - 08)				
1	Totals	\$ 41,804	\$ 50,031	\$ 32,825	\$ 57,725.35	\$ 93,144	Totals				
1		\$ 25,083	\$ 31,688	\$ 26,026	\$ 26,451.64	\$ 29,123					
1		\$ 18,638	\$ 18,615	\$ 16,051	\$ 15,747.02	\$ 19,657					
1		\$ 36,200	\$ 31,106	\$ 27,362	\$ 27,074.61	\$ 29,145					
1		\$ 25,354	\$ 18,418	\$ 25,541	\$ 18,094.13	\$ 25,317					
1		\$ 21,857	\$ 33,066	\$ 17,045	\$ 27,000.78	\$ 32,471					\$ 622,032
1		\$ 22,101	\$ 28,331	\$ 21,985	\$ 16,175.67	\$ 25,557					
1		\$ 20,226	\$ 21,970	\$ 18,974	\$ 24,395.78	\$ 23,854					\$ 23,174
1		\$ 25,627	\$ 23,267	\$ 19,642	\$ 22,313.76	\$ 14,942					\$ 26,056
1		\$ 30,020	\$ 40,397	\$ 22,493	\$ 22,519.30	\$ 26,568					\$ 26,081
1		\$ 28,315	\$ 10,382	\$ 23,527	\$ 22,078.76	\$ 3,411					\$ 31,511
1		\$ 23,809									
1		\$ 15,428	\$ 43,036	\$ 42,519	\$ 65,361.22	\$ 54,137					\$ 56,721
1	spent 11-12	\$ 340,897	\$ 350,307	\$ 293,990	\$ 344,938	\$ 377,327	spent 07-08				\$ 785,574
1	spent 11-12	\$ 336,341	\$ 343,327	\$ 335,808			spent 08-09				\$ 785,574
1	Budgeted		Budgeted	Budgeted	Budgeted	Budgeted	Budgeted	Budgeted	Budgeted	Budgeted	Budgeted

% of the Fiscal Year Expired

100%

118.1% SPENT

		(2012 - 13)	(2011 - 12)	(2010 - 11)	(2009 - 10)	(2008 - 09)	(2007 - 08)
Expend:		\$ 340,897	\$ 350,307	\$ 293,990	\$ 344,938	\$ 377,327	\$ 785,574
Income:		\$ 206,121	\$ 194,907	\$ 196,899	\$ 195,476	\$ 186,774	\$ 271,178
Cost to City		\$ 134,776	\$ 155,400	\$ 97,091	\$ 149,462	\$ 190,553	\$ 514,396
% Sufficient		60%	56%	67%	57%	49%	35%
% Supported		40%	44%	33%	43%	51%	65%

Budgeted for 13 - 14 \$ 340,655

Budget 2013-2014 / Reports (Revenue-Expenditures)

Spent to Date:	\$ 402,224
Encumb. Outstanding	\$ -
Total Debit	\$ 402,224
Available:	\$ (61,569)

SELECTION CRITERIA: expledgr.key_orgn='421'
 ACCOUNTING PERIOD: 12/14

SORTED BY: FUND,TOTAL DIVISION,ACCOUNT
 TOTALED ON: TOTAL DIVISION
 PAGE BREAKS ON:

FUND - 01 - GENERAL FUND

	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE
01-42-421 5101 RECREATION OPERATIONS BASE SALARY	117,700.00	8,540.48	.00	115,939.78	1,760.22
01-42-421 5102 RECREATION OPERATIONS OVERTIME	.00	.00	.00	.00	.00
01-42-421 5105 RECREATION OPERATIONS PART-TIME SALAR	79,000.00	10,457.35	.00	89,688.92	-10,688.92
01-42-421 5121 RECREATION OPERATIONS FICA-MEDICARE B	2,860.00	264.17	.00	2,924.99	-64.99
01-42-421 5122 RECREATION OPERATIONS RETIREMENT (PER	16,164.00	1,090.17	.00	15,752.42	411.58
01-42-421 5123 RECREATION OPERATIONS HEALTH INSURANC	1,620.00	128.78	.00	1,642.06	-22.06
01-42-421 5124 RECREATION OPERATIONS UNEMPLOYMENT CO	75.00	7.06	.00	79.22	-4.22
01-42-421 5126 RECREATION OPERATIONS WORKERS' COMPEN	1,930.00	184.41	.00	1,964.24	-34.24
01-42-421 5128 RECREATION OPERATIONS OTHER EMPLOYEE	2,065.00	712.78	.00	9,511.74	-7,446.74
01-42-421 5129 RECREATION OPERATIONS FLEXIBLE HEALTH	9,300.00	161.54	.00	2,249.53	7,050.47
01-42-421 5132 RECREATION OPERATIONS PERS P.O.B. PAY	14,697.00	.00	.00	14,696.03	.97
01-42-421 5143 RECREATION OPERATIONS LEAVE PAYOUT	.00	.00	.00	.00	.00
01-42-421 5201 RECREATION OPERATIONS CONTRACT SERVIC	.00	180.00	.00	6,170.00	-6,170.00
01-42-421 5207 RECREATION OPERATIONS MAINTENANCE SER	.00	.00	.00	1,240.61	-1,240.61
01-42-421 5208 RECREATION OPERATIONS CONTRACT PERSON	5,500.00	.00	.00	.00	5,500.00
01-42-421 5211 RECREATION OPERATIONS POSTAGE	500.00	.00	.00	51.78	448.22
01-42-421 5212 RECREATION OPERATIONS TELEPHONE	5,000.00	282.42	31.65	3,213.87	1,754.48
01-42-421 5215 RECREATION OPERATIONS MEETING/TRAININ	.00	.00	.00	.00	.00
01-42-421 5216 RECREATION OPERATIONS ATTENDANCE COST	.00	.00	.00	.00	.00
01-42-421 5217 RECREATION OPERATIONS TRAVEL, MEAL CO	500.00	.00	.00	249.00	251.00
01-42-421 5221 RECREATION OPERATIONS ADVERTISING	2,500.00	.00	.00	2,635.13	-135.13
01-42-421 5222 RECREATION OPERATIONS UTILITIES	55,000.00	7,423.51	2,023.90	84,129.25	-31,153.15
01-42-421 5223 RECREATION OPERATIONS BLDG REPAIR, MA	4,000.00	6.47	23.91	3,293.29	682.80
01-42-421 5224 RECREATION OPERATIONS EQUIP REPAIR, M	2,000.00	1.24	.00	2,000.11	-.11
01-42-421 5225 RECREATION OPERATIONS OPERATING LEASE	.00	.00	.00	.00	.00
01-42-421 5226 RECREATION OPERATIONS EQUIPMENT REPAI	1,000.00	.00	.00	93.02	906.98
01-42-421 5227 RECREATION OPERATIONS VEHICLE REPAIR	500.00	.00	.00	1,172.51	-672.51
01-42-421 5230 RECREATION OPERATIONS INTERNAL SERVIC	8,144.00	.00	.00	.00	8,144.00
01-42-421 5231 RECREATION OPERATIONS INSURANCE	5,000.00	-450.00	.00	-1,230.04	6,230.04
01-42-421 5261 RECREATION OPERATIONS SUBSCRIPTIONS,	500.00	.00	.00	341.85	158.15
01-42-421 5291 RECREATION OPERATIONS MISC. DEPT EXPE	500.00	615.00	.00	2,135.70	-1,635.70
01-42-421 5292 RECREATION OPERATIONS PRIOR YEAR ADJU	.00	.00	.00	.00	.00
01-42-421 5301 RECREATION OPERATIONS OFFICE SUPPLIES	500.00	36.32	.00	687.90	-187.90
01-42-421 5305 RECREATION OPERATIONS JANITORIAL SUPP	1,000.00	226.17	.00	1,239.53	-239.53
01-42-421 5306 RECREATION OPERATIONS OFFICE EQUIPMEN	.00	.00	.00	.00	.00
01-42-421 5309 RECREATION OPERATIONS OTHER SUPPLIES	.00	.00	.00	.00	.00
01-42-421 5311 RECREATION OPERATIONS VEHICLE FUEL	500.00	74.59	.00	578.25	-78.25
01-42-421 5312 RECREATION OPERATIONS VEHICLE TIRES	.00	.00	.00	.00	.00
01-42-421 5352 RECREATION OPERATIONS CHEMICAL SUPPLI	600.00	216.46	.00	1,683.81	-1,083.81
01-42-421 5361 RECREATION OPERATIONS RECREATION SUPP	2,000.00	2,510.43	.00	7,146.22	-5,146.22
01-42-421 5362 RECREATION OPERATIONS SPECIAL EVENT S	.00	.00	.00	119.04	-119.04
01-42-421 5363 RECREATION OPERATIONS ARTS PROMOTION	.00	.00	.00	.00	.00
01-42-421 5401 RECREATION OPERATIONS FUND TRANSFERS	.00	.00	.00	.00	.00
01-42-421 6001 RECREATION OPERATIONS EQUIPMENT	.00	.00	.00	.00	.00
01-42-421 6603 RECREATION OPERATIONS INTEREST EXPENS	.00	.00	.00	.00	.00
TOTAL TOTAL DIVISION - RECREATION OPERATION	340,655.00	32,669.35	2,079.46	371,399.76	-32,824.22

SELECTION CRITERIA: expledgr.key_orgn='421'

ACCOUNTING PERIOD: 13/14

SORTED BY: FUND,TOTAL DIVISION,ACCOUNT

TOTALED ON: TOTAL DIVISION

PAGE BREAKS ON:

FUND - 01 - GENERAL FUND

	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE
01-42-421 5101 RECREATION OPERATIONS BASE SALARY	117,700.00	2,823.09	.00	118,762.87	-1,062.87
01-42-421 5102 RECREATION OPERATIONS OVERTIME	.00	.00	.00	.00	.00
01-42-421 5105 RECREATION OPERATIONS PART-TIME SALAR	79,000.00	3,442.06	.00	93,130.98	-14,130.98
01-42-421 5121 RECREATION OPERATIONS FICA-MEDICARE B	2,860.00	.00	.00	2,924.99	-64.99
01-42-421 5122 RECREATION OPERATIONS RETIREMENT (PER	16,164.00	.00	.00	15,752.42	411.58
01-42-421 5123 RECREATION OPERATIONS HEALTH INSURANC	1,620.00	.00	.00	1,642.06	-22.06
01-42-421 5124 RECREATION OPERATIONS UNEMPLOYMENT CO	75.00	.00	.00	79.22	-4.22
01-42-421 5126 RECREATION OPERATIONS WORKERS' COMPEN	1,930.00	.00	.00	1,964.24	-34.24
01-42-421 5128 RECREATION OPERATIONS OTHER EMPLOYEE	2,065.00	186.46	.00	9,698.20	-7,633.20
01-42-421 5129 RECREATION OPERATIONS FLEXIBLE HEALTH	9,300.00	51.69	.00	2,301.22	6,998.78
01-42-421 5132 RECREATION OPERATIONS PERS P.O.B. PAY	14,697.00	.00	.00	14,696.03	.97
01-42-421 5143 RECREATION OPERATIONS LEAVE PAYOUT	.00	.00	.00	.00	.00
01-42-421 5201 RECREATION OPERATIONS CONTRACT SERVIC	.00	192.02	.00	6,362.02	-6,362.02
01-42-421 5207 RECREATION OPERATIONS MAINTENANCE SER	.00	.00	.00	1,240.61	-1,240.61
01-42-421 5208 RECREATION OPERATIONS CONTRACT PERSON	5,500.00	.00	.00	.00	5,500.00
01-42-421 5211 RECREATION OPERATIONS POSTAGE	500.00	4.32	.00	56.10	443.90
01-42-421 5212 RECREATION OPERATIONS TELEPHONE	5,000.00	148.35	.00	3,362.22	1,637.78
01-42-421 5215 RECREATION OPERATIONS MEETING/TRAININ	.00	.00	.00	.00	.00
01-42-421 5216 RECREATION OPERATIONS ATTENDANCE COST	.00	.00	.00	.00	.00
01-42-421 5217 RECREATION OPERATIONS TRAVEL, MEAL CO	500.00	.00	.00	249.00	251.00
01-42-421 5221 RECREATION OPERATIONS ADVERTISING	2,500.00	.00	.00	2,635.13	-135.13
01-42-421 5222 RECREATION OPERATIONS UTILITIES	55,000.00	16,168.15	.00	100,297.40	-45,297.40
01-42-421 5223 RECREATION OPERATIONS BLDG REPAIR, MA	4,000.00	23.91	.00	3,317.20	682.80
01-42-421 5224 RECREATION OPERATIONS EQUIP REPAIR, M	2,000.00	84.97	.00	2,085.08	-85.08
01-42-421 5225 RECREATION OPERATIONS OPERATING LEASE	.00	.00	.00	.00	.00
01-42-421 5226 RECREATION OPERATIONS EQUIPMENT REPAI	1,000.00	.00	.00	93.02	906.98
01-42-421 5227 RECREATION OPERATIONS VEHICLE REPAIR	500.00	342.20	.00	1,514.71	-1,014.71
01-42-421 5230 RECREATION OPERATIONS INTERNAL SERVIC	8,144.00	5,213.00	.00	5,213.00	2,931.00
01-42-421 5231 RECREATION OPERATIONS INSURANCE	5,000.00	286.64	.00	-943.40	5,943.40
01-42-421 5261 RECREATION OPERATIONS SUBSCRIPTIONS,	500.00	.00	.00	341.85	158.15
01-42-421 5291 RECREATION OPERATIONS MISC. DEPT EXPE	500.00	47.00	.00	2,182.70	-1,682.70
01-42-421 5292 RECREATION OPERATIONS PRIOR YEAR ADJU	.00	.00	.00	.00	.00
01-42-421 5301 RECREATION OPERATIONS OFFICE SUPPLIES	500.00	171.00	.00	858.90	-358.90
01-42-421 5305 RECREATION OPERATIONS JANITORIAL SUPP	1,000.00	44.12	.00	1,283.65	-283.65
01-42-421 5306 RECREATION OPERATIONS OFFICE EQUIPMEN	.00	.00	.00	.00	.00
01-42-421 5309 RECREATION OPERATIONS OTHER SUPPLIES	.00	.00	.00	.00	.00
01-42-421 5311 RECREATION OPERATIONS VEHICLE FUEL	500.00	112.72	.00	690.97	-190.97
01-42-421 5312 RECREATION OPERATIONS VEHICLE TIRES	.00	.00	.00	.00	.00
01-42-421 5352 RECREATION OPERATIONS CHEMICAL SUPPLI	600.00	404.76	.00	2,088.57	-1,488.57
01-42-421 5361 RECREATION OPERATIONS RECREATION SUPP	2,000.00	1,077.96	.00	8,224.18	-6,224.18
01-42-421 5362 RECREATION OPERATIONS SPECIAL EVENT S	.00	.00	.00	119.04	-119.04
01-42-421 5363 RECREATION OPERATIONS ARTS PROMOTION	.00	.00	.00	.00	.00
01-42-421 5401 RECREATION OPERATIONS FUND TRANSFERS	.00	.00	.00	.00	.00
01-42-421 6001 RECREATION OPERATIONS EQUIPMENT	.00	.00	.00	.00	.00
01-42-421 6603 RECREATION OPERATIONS INTEREST EXPENS	.00	.00	.00	.00	.00
TOTAL TOTAL DIVISION - RECREATION OPERATION	340,655.00	30,824.42	.00	402,224.18	-61,569.18

CITY OF PACIFIC GROVE
2014-15
Recreation Department

ITEM # 5 - A,-1

Revenue Report
#4462 #4464 #4635 #4670

Last Year	2013 - 14	2012 - 13	2 years ago	3 years ago	4 years ago	5 years ago
\$ 24,590	\$ 14,602	\$ 18,531	\$ 12,048	\$ 16,817	\$ 16,366	
\$ 15,169	\$ 14,021	\$ 18,266	\$ 13,455	\$ 9,442.9	\$ 17,417	
\$ 19,866	\$ 15,095	\$ 10,090	\$ 15,052	\$ 15,894	\$ 14,473	
\$ 12,433	\$ 15,952	\$ 8,712	\$ 10,540	\$ 11,703	\$ 5,182	
\$ 19,051	\$ 14,805	\$ 12,220	\$ 15,614	\$ 12,439	\$ 13,067	
\$ 9,146	\$ 18,992	\$ 19,355	\$ 18,149	\$ 22,265	\$ 14,798	
\$ 25,495	\$ 15,053	\$ 20,249	\$ 18,254	\$ 27,697	\$ 17,357	
\$ 16,138	\$ 13,187	\$ 11,279	\$ 13,235	\$ 15,592	\$ 14,252	
\$ 11,828	\$ 15,398	\$ 20,211	\$ 20,768	\$ 14,094	\$ 12,844	
\$ 20,652	\$ 28,471	\$ 13,407	\$ 25,409	\$ 20,146	\$ 21,893	
\$ 25,422	\$ 28,248	\$ 31,913	\$ 27,614	\$ 14,760	\$ 20,698	
\$ 20,638	\$ 175	\$ 13,117	\$ 6,762	\$ 14,627	\$ 18,427	
\$ 5,630	\$ 5,847	\$ (2,443)				
\$ 226,058	\$ 206,121	\$ 194,907	\$ 196,900	\$ 195,476	\$ 186,774	

% of the Year
8%

Ahead of Last Yr.

2013 - 14 Totals	2014-15 Totals	change
\$ 24,590	\$ 20,828	\$ (3,762)
\$ 15,169	\$ -	\$ (15,169)
\$ 19,866	\$ -	\$ (19,866)
\$ 12,433	\$ -	\$ (12,433)
\$ 19,051	\$ -	\$ (19,051)
\$ 9,146	\$ -	\$ (9,146)
\$ 25,495	\$ -	\$ (25,495)
\$ 16,138	\$ -	\$ (16,138)
\$ 11,828	\$ -	\$ (11,828)
\$ 20,652	\$ -	\$ (20,652)
\$ 25,422	\$ -	\$ (25,422)
\$ 20,638	\$ -	\$ (20,638)
\$ 5,630	\$ -	\$ (5,630)
\$ 226,058	\$ 205,230	\$ (20,828)

code	Programs	Tennis	Donations	Rent	2013 - 14 Totals	2014-15 Totals	change
1 15	\$ 11,357	\$ 375	\$ 9,096	\$ 9,096	\$ 24,590	\$ 20,828	\$ (3,762)
2 15					\$ 15,169	\$ -	\$ (15,169)
3 15					\$ 19,866	\$ -	\$ (19,866)
4 15					\$ 12,433	\$ -	\$ (12,433)
5 15					\$ 19,051	\$ -	\$ (19,051)
6 15					\$ 9,146	\$ -	\$ (9,146)
7 15					\$ 25,495	\$ -	\$ (25,495)
8 15					\$ 16,138	\$ -	\$ (16,138)
9 15					\$ 11,828	\$ -	\$ (11,828)
10 15					\$ 20,652	\$ -	\$ (20,652)
11 15					\$ 25,422	\$ -	\$ (25,422)
12 15					\$ 20,638	\$ -	\$ (20,638)
13 15					\$ 5,630	\$ -	\$ (5,630)
Totals	\$ 11,357	\$ 375	\$ -	\$ 9,096	\$ 226,058	\$ 205,230	\$ (20,828)
Total last Yr.	\$ 78,765	\$ 3,600	\$ -	\$ 123,756	\$ 206,121	\$ 206,121	\$ -
Total Due	\$ 90,000	\$ 3,600	\$ 1	\$ 115,000	Total Due	Total Due	Total Due
% Collected	13%	10%	0	8%	Total % Collected	10.0%	

Budget 2014-2015 / Reports (Revenue-Expenditures)

Programs	Tennis	Donations	Rent
C.C. Preschool			Church
Y.C. Youth Center & Adventure Day Camp			Mty Pen. Quilters
Parks Caledonia Park (Summer)			Lovers Point Park
Muni Adult Softball (Fall)			Berwick Park
PGUSD Adult Basketball (Winter)			Weddings
PGUSD Track Club (Spring)			Little House 6 - NA/AA Meetings/wk
			Community Ctr
			Meetings / Parties
			Sally Judd Griffin Ct Meetings / Parties
			Chautauqua Hall
			Weddings
			Youth Jazz Dance
			Jazzercise
			Yoga
			Drumming
			Dance Jam
			C.H. Dance Club
			Chautauqua Hall
			Program Providers
			C.C.
			C.C.
			Weddings
			Weddings

Expenditures CITY OF PACIFIC GROVE
Recreation Department ITEM # 5 - A.-1

421
 as of 9/3/14

2014-15		Report	
code		(2013 - 14)	
-		Last Years Totals	
July	1 15	\$ 49,567	\$ 9,496
August	2 15		(-) + change
September	3 15		\$ 9,496
October	4 15		\$ (38,195)
November	5 15		\$ (34,563)
December	6 15		\$ (41,626)
January	7 15		\$ (25,995)
February	8 15		\$ (28,878)
March	9 15		\$ (23,667)
April	10 15		\$ (35,216)
May	11 15		\$ (5,808)
June	12 15		\$ (26,763)
June	13 15		\$ (32,669)
			\$ (30,855)
		last yrs. total	\$ 402,224

Spent to Date:	\$ 49,567
Encumb. Outstanding	\$ 830.82
Total Debit	\$ 50,398
Available:	\$ 293,021

Budgeted for 14-15 \$ 343,419

14.7% SPENT

8%

% of the Fiscal Year Expired

difference	Last yr.	2 yrs. Back	3 yrs. Back	4 yrs. Back	5 yrs. Back	6 yrs. Back	7 yrs. Back
	(2013 - 14)	(2012 - 13)	(2011 - 12)	(2010 - 11)	(2009 - 10)	(2008 - 09)	(2007 - 08)
	Totals	Totals	Totals	Totals	Totals	Totals	Totals
	\$ 40,071	\$ 41,804	\$ 50,031	\$ 32,825	\$ 57,725.35	\$ 93,144	
	\$ 38,195	\$ 25,083	\$ 31,688	\$ 26,026	\$ 26,451.64	\$ 29,123	
	\$ 34,563	\$ 18,638	\$ 18,615	\$ 16,051	\$ 15,747.02	\$ 19,657	
	\$ 41,626	\$ 36,200	\$ 31,106	\$ 27,362	\$ 27,074.61	\$ 29,145	
	\$ 25,995	\$ 25,354	\$ 18,418	\$ 25,541	\$ 18,094.13	\$ 25,317	
	\$ 28,878	\$ 21,857	\$ 33,066	\$ 17,045	\$ 27,000.78	\$ 32,471	\$ 622,032
	\$ 23,667	\$ 22,101	\$ 28,331	\$ 21,985	\$ 16,175.67	\$ 25,557	
	\$ 30,808	\$ 20,226	\$ 21,970	\$ 18,974	\$ 24,395.78	\$ 23,854	\$ 23,174
	\$ 18,727	\$ 25,627	\$ 23,267	\$ 19,642	\$ 22,313.76	\$ 14,942	\$ 26,056
	\$ 35,216	\$ 30,020	\$ 40,397	\$ 22,493	\$ 22,519.30	\$ 26,568	\$ 26,081
	\$ (5,808)						
	\$ 26,763	\$ 28,315	\$ 10,382	\$ 23,527	\$ 22,078.76	\$ 3,411	\$ 31,511
	\$ 32,669	\$ 23,809					
	\$ 30,855	\$ 15,428	\$ 43,036	\$ 42,519	\$ 65,361.22	\$ 54,137	\$ 56,721
	spent 11-12	spent 11-12	spent 11-12	spent 10-11	spent 09-10	spent 08-09	spent 07-08
	\$ 402,224	\$ 340,897	\$ 350,307	\$ 293,990	\$ 344,938	\$ 377,327	\$ 785,574
	Budgeted	Budgeted	Budgeted	Budgeted	Budgeted	Budgeted	Budgeted
	\$ 336,341	\$ 336,341	\$ 343,327	\$ 335,808			

(2013 - 14)	(2012 - 13)	(2011 - 12)	(2010 - 11)	(2009 - 10)	(2008 - 09)	(2007 - 08)
\$ 402,224	\$ 340,897	\$ 350,307	\$ 293,990	\$ 344,938	\$ 377,327	\$ 785,574
\$ 226,058	\$ 206,121	\$ 194,907	\$ 196,899	\$ 195,476	\$ 186,774	\$ 271,178
\$ 176,166	\$ 134,776	\$ 155,400	\$ 97,091	\$ 149,462	\$ 190,553	\$ 514,396
56%	60%	56%	67%	57%	49%	35%
44%	40%	44%	33%	43%	51%	65%

Budget 2013-2014 / Reports (Revenue-Expenditures)

SELECTION CRITERIA: expledgr.key_orgn='421'

ACCOUNTING PERIOD: 1/15

SORTED BY: FUND,TOTAL DIVISION,ACCOUNT

TOTALED ON: TOTAL DIVISION

PAGE BREAKS ON:

FUND - 01 - GENERAL FUND

	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE
01-42-421 5101 RECREATION OPERATIONS BASE SALARY	123,409.00	10,691.96	.00	10,691.96	112,717.04
01-42-421 5102 RECREATION OPERATIONS OVERTIME	.00	.00	.00	.00	.00
01-42-421 5105 RECREATION OPERATIONS PART-TIME SALAR	79,000.00	16,780.69	.00	16,780.69	62,219.31
01-42-421 5121 RECREATION OPERATIONS FICA-MEDICARE B	2,935.00	497.11	.00	497.11	2,437.89
01-42-421 5122 RECREATION OPERATIONS RETIREMENT (PER	12,402.00	1,866.79	.00	1,866.79	10,535.21
01-42-421 5123 RECREATION OPERATIONS HEALTH INSURANC	1,607.00	193.17	.00	193.17	1,413.83
01-42-421 5124 RECREATION OPERATIONS UNEMPLOYMENT CO	72.00	13.05	.00	13.05	58.95
01-42-421 5126 RECREATION OPERATIONS WORKERS' COMPEN	2,044.00	350.17	.00	350.17	1,693.83
01-42-421 5128 RECREATION OPERATIONS OTHER EMPLOYEE	2,108.00	995.64	.00	995.64	1,112.36
01-42-421 5129 RECREATION OPERATIONS FLEXIBLE HEALTH	7,935.00	190.62	.00	190.62	7,744.38
01-42-421 5132 RECREATION OPERATIONS PERS P.O.B. PAY	16,461.00	15,233.63	.00	15,233.63	1,227.37
01-42-421 5143 RECREATION OPERATIONS LEAVE PAYOUT	.00	1,712.39	.00	1,712.39	-1,712.39
01-42-421 5201 RECREATION OPERATIONS CONTRACT SERVIC	.00	.00	.00	.00	.00
01-42-421 5207 RECREATION OPERATIONS MAINTENANCE SER	.00	363.87	.00	363.87	-363.87
01-42-421 5208 RECREATION OPERATIONS CONTRACT PERSON	5,500.00	.00	.00	.00	5,500.00
01-42-421 5211 RECREATION OPERATIONS POSTAGE	500.00	.00	.00	.00	500.00
01-42-421 5212 RECREATION OPERATIONS TELEPHONE	4,000.00	276.15	321.00	276.15	3,402.85
01-42-421 5215 RECREATION OPERATIONS MEETING/TRAININ	.00	.00	.00	.00	.00
01-42-421 5216 RECREATION OPERATIONS ATTENDANCE COST	.00	.00	.00	.00	.00
01-42-421 5217 RECREATION OPERATIONS TRAVEL, MEAL CO	500.00	.00	.00	.00	500.00
01-42-421 5221 RECREATION OPERATIONS ADVERTISING	1,500.00	.00	.00	.00	1,500.00
01-42-421 5222 RECREATION OPERATIONS UTILITIES	55,000.00	.00	.00	.00	55,000.00
01-42-421 5223 RECREATION OPERATIONS BLDG REPAIR, MA	4,000.00	.00	.00	.00	4,000.00
01-42-421 5224 RECREATION OPERATIONS EQUIP REPAIR, M	1,000.00	.00	160.90	.00	839.10
01-42-421 5225 RECREATION OPERATIONS OPERATING LEASE	.00	.00	.00	.00	.00
01-42-421 5226 RECREATION OPERATIONS EQUIPMENT REPAI	1,000.00	.00	.00	.00	1,000.00
01-42-421 5227 RECREATION OPERATIONS VEHICLE REPAIR	500.00	169.36	.00	169.36	330.64
01-42-421 5230 RECREATION OPERATIONS INTERNAL SERVIC	8,346.00	.00	.00	.00	8,346.00
01-42-421 5231 RECREATION OPERATIONS INSURANCE	5,000.00	.00	.00	.00	5,000.00
01-42-421 5261 RECREATION OPERATIONS SUBSCRIPTIONS,	500.00	.00	.00	.00	500.00
01-42-421 5291 RECREATION OPERATIONS MISC. DEPT EXPE	500.00	.00	.00	.00	500.00
01-42-421 5292 RECREATION OPERATIONS PRIOR YEAR ADJU	.00	.00	.00	.00	.00
01-42-421 5301 RECREATION OPERATIONS OFFICE SUPPLIES	500.00	64.62	.00	64.62	435.38
01-42-421 5305 RECREATION OPERATIONS JANITORIAL SUPP	1,000.00	.00	.00	.00	1,000.00
01-42-421 5306 RECREATION OPERATIONS OFFICE EQUIPMEN	.00	.00	.00	.00	.00
01-42-421 5309 RECREATION OPERATIONS OTHER SUPPLIES	.00	.00	.00	.00	.00
01-42-421 5311 RECREATION OPERATIONS VEHICLE FUEL	500.00	.00	.00	.00	500.00
01-42-421 5312 RECREATION OPERATIONS VEHICLE TIRES	.00	.00	.00	.00	.00
01-42-421 5352 RECREATION OPERATIONS CHEMICAL SUPPLI	1,600.00	.00	.00	.00	1,600.00
01-42-421 5361 RECREATION OPERATIONS RECREATION SUPP	4,000.00	168.00	348.92	168.00	3,483.08
01-42-421 5362 RECREATION OPERATIONS SPECIAL EVENT S	.00	.00	.00	.00	.00
01-42-421 5363 RECREATION OPERATIONS ARTS PROMOTION	.00	.00	.00	.00	.00
01-42-421 5401 RECREATION OPERATIONS FUND TRANSFERS	.00	.00	.00	.00	.00
01-42-421 6001 RECREATION OPERATIONS EQUIPMENT	.00	.00	.00	.00	.00
01-42-421 6603 RECREATION OPERATIONS INTEREST EXPENS	.00	.00	.00	.00	.00
TOTAL TOTAL DIVISION - RECREATION OPERATION	343,419.00	49,567.22	830.82	49,567.22	293,020.96